

# CERTIFICATE OF PARTICIPATION

*Name*

*Name of course*

*Date of course*

*Duration*

*Corresponding to number of lessons*

*Instructor/teacher(s) on that day*

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*Provider(s representative) signature*

## Course description / Course program

## **Excerpts from Administrative Act on continuing mandatory training for lawyers/assistant attorneys**

The Danish regulation on continuing mandatory training for lawyers/assistant attorneys, cf. Administrative Act no.1474 of December 12<sup>th</sup> 2007, amended by consolidated Act no. 820 of June 25<sup>th</sup> 2010, which has been in force since January 1st 2008, requires fulfillment of the following conditions in order to accredit a lawyer's/assistant attorney's participation in a training activity:

**1.** All lawyers – including lawyers from an EU or EEA Member State or from Switzerland (EU lawyer), who permanently practice law in Denmark under their home-country professional title – and all assistant attorneys shall participate in ongoing continuing education relevant to the legal profession.

**2.** – (1) Continuing education relevant to the legal profession means education that is either of general importance to practicing law or of specific importance to the assistant attorney's or lawyer's performance of his job. Participation in the basic education program for lawyers shall not be considered continuing education.

(2) Lawyers or assistant attorneys, who have successfully completed legal Masters Degree before 1<sup>st</sup> of January 1997, and for whom participation in the basic education program for lawyers is not a condition for obtaining practicing certificate, can if they participate nevertheless consider it continuing education.

**3.**–(1) A course shall otherwise satisfy the following conditions to be considered continuing education under section 1:

(i) each course shall consist of a total of at least three 45-minute lessons;

(ii) a course program, a goal description, a subject description or similar description of the course content shall be available;

(iii) the course provider shall be able to document the teacher's professional competency within the relevant field; and

(iv) the lawyer's or the assistant attorney's participation in the course shall be documented, e.g. in the form of a course certificate signed by the teacher.

(2) Courses may be held both externally on the course provider's premises, etc., internally by a law firm, etc. or in cooperation between several law firms, etc.

(3) E-learning or similar IT-based teaching is considered to be continuing training provided the conditions of this Section and the conditions in Section 2 are satisfied. The time a teacher in an e-learning course is available for the participants, may be considered teaching, cf. Section 5.

**4.**–(1) To satisfy the requirement of ongoing continuing education set out in section 1, the lawyer or assistant attorney concerned shall within a period of three years have participated in at least 54 lessons of continuing education relevant to the legal profession; but see sections 7 to 11. Each lesson shall have lasted 45 minutes.

(2) For lawyers, the first three-year period mentioned in subsection (1) shall be counted from the first day of the first month after the lawyer was admitted to practice law, but no earlier than from 1 January 2008. For assistant attorneys, the first three-year period shall be counted from the first day of the first month after the assistant attorney obtained authorization as an assistant attorney, but no earlier than from 1 January 2008. For EU lawyers, the first three-year period shall be counted from the first day of the first month after the time of registration with the Danish Bar and Law Society, but no earlier than from 1 January 2008.

Furthermore, also teaching activities can be accredited:

**5.**–(1) Teaching shall be considered continuing education covered by section 2, provided that the person's own participation in the course taught would satisfy the requirements set out in section 2. Teaching basic education courses for lawyers shall be considered continuing education under section 2. If, within the three-year period mentioned in section 4, the teacher concerned holds several, essentially identical courses, his teaching shall only be credited with one of such repeated courses within each three-year period.

(2) The conditions set out in section 3 and section 4 shall apply similarly to the teaching mentioned in subsection (1). Teaching shall be credited with a maximum of 27 lessons for each three-year period pursuant to section 4.